

No. PS/Adv(Plg)/Misc-IV/2024
Govt. of Himachal Pradesh
Planning Department

From

The Secy. (Finance/Planning) to the GoHP
-cum-Chairman Task Force Committee,
Shimla-02.

To

- (i) Principal Chief Conservator, Forest, H.P., Shimla-01.
- (ii) Director, Horticulture, H.P., Shimla-02.
- (iii) Director, RD&PR, H.P., Shimla-09
- (iv) Project Director, HPSHIVA Project Management Unit (PMU)
HPSHIVA, Directorate of Horticulture, Department of
Horticulture, Himachal Pradesh, Navbahar, Shimla – 171002.
- (v) Chief Project Director (JICA-PIHPFEM&L), Totu, Shimla-
171011, H.P.
- (vi) Chief Project Director HP Integrated Development Project
Solan, HP 173212.

Dated: Shimla-2 the

3rd November, 2025

Subject: Regarding minutes of meeting.

Sir,

Please find enclosed herewith the minutes of meeting held on 29.10.2025 at 11:00 AM under the Chairmanship of Secretary (Finance) to the GoHP in the Committee Hall of Armsdale Building for compliance and further necessary action please.

Yours faithfully,


(Ravinder Kumar)
Jt. Director (Plg.)-cum-Convenor
Task Force Committee,
H.P. Shimla-2.

Endst. No. As above.

Dated:

Shimla-2

3rd November, 2025

Copy forwarded to:

1. PS to Pr. Secy.(Finance/Planning) to the GoHP.
2. Pr. Private Secretary to Secretary (Finance/Planning) to the GoHP.
3. PA to Special Secretary (Finance) to the GoHP.
4. System Analyst, Planning Department, H.P. Shimla-2 to upload the same on the departmental website under the link "Task Force Committee".
5. Sr. Scale Steno to Adviser (Planning) HP Shimla-2.
6. Jr. Scale Stenographer to Joint Director, Planning Department.


(Ravinder Kumar)
Jt. Director (Plg.)-cum-Convenor
Task Force Committee,
H.P. Shimla-2.

Minutes of the meeting of Task Force Committee held under the Chairmanship of Secretary (Finance) to the GoHP on 29th October, 2025.

List of Participants at Annexure- 'A'

The meeting of the Task Force Committee to review the status of funds available with the various societies and its utilization was held on 29th October, 2025 at 11.00 AM in Committee Hall, Armsdale building, H.P. Secretariat, Shimla-2 under the chairmanship of the Chairman, Task Force Committee-cum-Secretary (Finance) to the GoHP.

The Chairman took forward the proceedings of the meeting and made aware the participants that the societies of the different departments have huge funds. It has been observed that there is duplication of activities being done by both departments and their societies. There is a need to develop a mechanism for the utilization of funds lying unutilized with societies.

In this meeting, the status of funds lying with DDUGKY HP, HP SHIVA Project and JICA(Forest) was discussed. The details of the deliberations held with the representatives of the aforesaid entities and directions of the Chairman are as under: -

1. DDUGKY HP

- a) The total funds of this entity were Rs.17.40 Cr but there are no FDs, and it has SNA account. The Chairman asked the representative of this entity to deposit these funds with government. The representative assured that state share was being refunded to the State Government and central share to the GoI.

2. HP SHIVA Project

- a) The project Director of this project apprised the Chairman that this project is reimbursement based, and the funds of State Government are spent first

and then reimbursement is filed with funding agency. The funding agency reimburses the funds to the State Government within 15 days.

b) He apprised that there is a budget provision of Rs.100 Cr for 2025-26. Out of it, an expenditure of Rs.92.84 Cr has been incurred, and reimbursement claims of Rs.87.45 Cr have been filed with the funding agency. The reimbursement of Rs.79.04 Cr has been received. The bills of Rs.15 Cr are also ready for filing reimbursement claims with funding agency.

c) He also apprised that there are no FDs of the funds of this project.

3. JICA (Forest)

a) The representative of this project apprised that the reimbursement claims of Rs.6 Cr are pending with funding agency for the last three months.

b) He also apprised that Rs. 1 Cr is lying with them, which will be utilized for salary of the staff.

c) The chairman directed that reimbursement lying with funding be claimed within 10 days. If the claims filed with funding agency are not followed and reimbursed within 10 days, then the funds lying with the project may be deposited with the State Government.

The directions given by the Chairman directed for Eternally Aided Projects (EAPs) are under:-

1. No next instalment of funds from government should be given till the full reimbursement of funds already provided.
2. In EAPs, the salaries of the regular employees of the State Government deployed in EAPs are charged from state exchequer and that of outsourced employees from the funds of project. The Chairman directed that proposal may be moved to the government for taking decision and taking up the matter with funding agency for reimbursement of the salary of regular employees of the state government from the funds of the projects.

3. In EAPs, the expenditure on the activities is first incurred from the budget of the State Government and then the same, after filing claims, is reimbursed by the funding agency. The Chairman directed that the file may be moved to the government for taking decision and taking up the matter with funding agency to provide funds first to undertake activities of the projects and thereafter the bills of the expenditure incurred will submitted to the finding agency on regular basis.
4. The Chairman directed that cost cutting of the societies may be initiated as with the passage of time and introduction of new technologies, there are scopes for cost cutting. The staff may also be rationalized as per the present scenario.
5. The Chairman directed that administrative cost and delivery of the department/ society may be worked out and fixed for efficient delivery of services to the users.

LISTS OF PARTICIPANTS PRESENT IN THE MEETING REGARDING FUNDS AVAILABLE WITH VARIOUS SOCIETIES/PROJECTS HELD ON 29.10.2025 AT 11:00 AM UNDER THE CHAIRMANSHIP OF (FINANCE) TO THE GOVERNMENT OF HIMACHAL PRADESH IN ARMADALE COMMITTEE HALL, H.P. SECRETARIAT.

Sr. No.	Name of Participants
1.	Sh. Vijay Wardhan, Special Secretary (Finance) to the GoHP
2.	Sh. Dharamveer Meena, Executive Director, IDP Solan
3.	Sh. Hitender Sharma, Deputy Director (Adm) IDP Solan
4.	Sh. Desh Raj, Deputy Director (Planning)
5.	Sh. Kamal Kumar, Deputy Controller (F&A) IDP, Solan
6.	Sh. Shreshtha Nand, Project Director (JICA)
7.	Sh. Gauri Shankar, Deputy Controller (F&A) JICA
8.	Sh. Dinesh Kumar, Accounts Manager (JICA)
9.	Sh. Devinder Singh Thakur, Project Director, HP SHIVA
10.	Sh. Jagdish, Joint Controller, HP SHIVA
11.	Ms. Seema Awasthy, SPM Finance
12.	Sh. Ravinder Kumar Sharma, Dy. Controller (F&A)